

**YATE & DISTRICT TWINNING ASSOCIATION
TWINNED WITH BAD SALZDETFURTH**

MINUTES OF COMMITTEE MEETING

Friday 9th September 2011 at 19:00

Present:

Officers and Committee:

Mick Robbins	Ruth Boulton
Gill Latham	Ian Blair
Alan Spiller	Wully Perks
Kath Williams	Gordon Williams
Martin Monk	Rick Boulton
Mike Pearce	Rafael Pepiol
Sue Walker	David Hardill
Lesley Killock	

Also present: Penny Spiller, Laurence Walker, Alison Hardill

1. Apologies: Pam Pearce

2. Minutes of the August meeting:

The minutes were proposed as an accurate record by RiB and seconded by KW

3. Matters arising: to include Report /Review of events since last meeting

- (a) item 4(b): AA – still in hospital: best wishes to be sent
- (b) item 5: St Nicholas FC – RuB has been in contact with Bad Salzdetfurth: the only dates available to them are in the Easter holidays
- (c) item 7: MP reported that the Facebook pages are now ‘up and running’

4. Communications and Correspondence: none

5. Publicity and Contacts:

RuB reported that she had attended the SGTF meeting: the group insurance arrangements were going ahead, as were the proposals for museum service links between twinned associations.

6. Treasurer's report: IB presented his monthly report: there were no questions. He then proposed and AS seconded:

- i. That a bank account or accounts be continued with HSBC Bank plc (the ‘Bank’) and the Bank is authorised to:
- ii. pay all cheques and other instructions for payment or accept instructions to stop such payments signed on behalf of the Association by:
Any two of those listed (**the ‘Signatory’**) whether any account of the Association is in debit or credit;

- a) deliver any item held on behalf of the “Association” by the Bank in safe keeping against the written receipt of the ‘Signatory’; and
 - b) accept the ‘Signatory’ as fully empowered to act on behalf of the Association in any other transaction with the Bank (including closing the account(s)); and
- iii. That any debt incurred to the Bank under this mandate shall, in the absence of written agreement by the Bank to the contrary, be repayable on demand.
- iv. That the Secretary from time to time is authorised to supply the Bank as and when necessary with lists of persons who are authorised to sign, give receipts and act on behalf of the “Association”, and that the Bank may rely upon such lists.
- v. That these resolutions remain in force until cancelled by notice in writing to the Bank, signed by the Chair Person or Secretary from time to time acting or claiming to act on behalf of the Association, and the Bank shall be entitled to act on such notice whether the resolutions have been validly cancelled or not.
- vi. That the Association accepts the account(s) and banking relationship with the Bank will be governed by and subject to the Business Banking Terms and Conditions (a copy of which has been provided) as amended from time to time together with any terms and conditions in respect of specific products and services requested by the “Association” from time to time.

The Committee further resolved that:

- i. a new ‘Business Money Manager’ account be opened in the name of the association:
- ii. that the ‘Association’ applies for “Online Banking” that the Treasurer be nominated as the “Primary User”.

This was carried unanimously. IB then explained that it would be necessary to amend the wording of the Constitution of the Association to permit the Treasurer to perform Internet Banking on its behalf. This will need to be ratified at the AGM. The Executive Committee then agreed unanimously that the Amendment be put forward for acceptance at the AGM.

7. Membership matters, to include Web-site update: MP reported on behalf of PP that the Facebook site has already had favourable comments from the Rathaus in Bad Salzdetfurth. He also reported that the number of web-site visits has increased considerably this month.

8. Programme of events:

- (a) Walking Treasure Hunt – September 11th – MM and DH are setting 2 hunts – one for adults and one for children, starting from the Heritage Centre.

- (b) Visit from Bad Salzdetfurth – September 17th – 25th
(Details will be given at the Hosting Meeting immediately following)

MP requested that any digital photos taken be forwarded to PP for possible publication on the web-site. RuB proposed that a presentation plate be produced for Werner and Helga to take home after the Farewell Evening: agreed unanimously. It was reported that the wood-carving gift may not be available in time: MM and RuB to investigate.

- (c) AGM – Friday October 21st – AS to circulate information to all members; the usual arrangements were accepted for the Planning meeting on Saturday Oct 22nd

(d) Wine-tasting – Friday 4th November in Chipping Sodbury Town Hall (jointly with the Cesson Twinners) It was agreed that the price be £8 pp, with numbers between 30 and 90. Final numbers by October 30th – Chipping Sodbury TA to produce the publicity, to be distributed jointly.

(e) Christmas Markets Coach Trip: GL reported that she was awaiting confirmation from Bakers Dolphin Coaches.

9. Next Committee meeting: Friday November 25th at 19:30 in Poole Court

10. A.O.B. none

The meeting closed at: 8pm and was followed by the Hosting Meeting