

# YATE & DISTRICT TWINNING ASSOCIATION

Hon. President: The Mayor of Yate

TWINNED WITH  
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05 September 2012

Dear Members,

## Annual General Meeting 2012

I am writing to remind you that the Annual General Meeting will take place in Poole Court at 7.30 p.m. on Friday October 12<sup>th</sup>.

Please find enclosed nomination forms for Officers and Management Committee Members. I would be pleased to receive completed nominations by September 21<sup>st</sup> so that the Agenda for this year's meeting and the Minutes of the 2011 Annual General Meeting can be circulated along with a list of members nominated for election.

The Constitution of the Twinning Association requires that any proposed amendments should be circulated to all members at least 14 days before the A.G.M. If you have any proposals for amendments or improvements to the wording of the Constitution please let me have them in writing on or before Friday September 21<sup>st</sup>.

Thank you in anticipation.

Yours sincerely,

**Alan Spiller**  
**Secretary**

Please note: there will be a '2013 planning meeting' at Poole Court at 10am the morning after the AGM - all members are welcome to attend and contribute.